

HAVANT BOROUGH COUNCIL

Governance and Audit Committee

EXTERNAL AUDIT PAPERS - HAVANT BOROUGH COUNCIL Ernst & Young LLP

FOR INFORMATION

Portfolio: FINANCE — Councillor Jackie Branson

Key Decision: No

1.0 Purpose of Report

1.1 To outline the papers to be presented by Ernst & Young LLP.

2.0 Recommendation

2.1 We ask the Committee to note the content of the reports attached to this paper.

3.0 Summary

31 To fulfill our responsibilities as your external auditor we are required to present formally the papers attached to this report to those charged with governance.

4.0 Reports

4.1 Audit Progress Report

The purpose of this report is to provide the Governance and Audit Committee with an overview of the stage we have reached in your 2013/14 audit.

4.2 Audit Plan 2013/14

The purpose of this report is to provide the Governance and Audit Committee with a basis to review our proposed audit approach and scope for the 2013/14 audit. The Audit Plan has been agreed with the Executive Head of Governance and Logistics, and considered by the Management Team.

4.3 Audit Fee Letter 2014/15

This letter confirms the audit work and associated fee that we propose for the 2014/15 financial year. The fee has been set by the Audit

Commission as part of the five year procurement exercise. This letter has been agreed with the Executive Head of Governance and Logistics.

5.0 Implications

5.1 Resources: No direct implications

5.2 Legal: No direct implications

5.3 Strategy: No direct implications

5.4 Risks: No direct implications

5.5 Communications: No direct implications

5.6 For the Community: No direct implications

6.0 Consultation: Executive Head of Governance & Logistics and Accountant (Financial & Governance)

6.1 Appendices:

1. Audit Progress Report
2. Audit Plan 2013/14
3. Audit Fee Letter 2014/15

Contact Officer: Kevin Harlow

Job Title: Accountant (Financial & Governance)

Telephone: 01730 234125

E-Mail: kevin.harlow@easthants.gov.uk